



**2018**

Victorian Club Rally Series Regulations

**Sponsored By**

**VCRS**

**V1.0**  
**16 March 2018**

## Victorian Club Rally Series

### Committee

The Victorian Club Rally Series (VCRS) is administered by a committee of delegates representing the views of each of the member clubs and an executive consisting of the Co-ordinator, Secretary, Treasurer and Rally Panel Delegate.

Persons filling the executive positions and appointments may or may not be drawn from amongst the club delegates. Non club delegate executive members do not vote on motions before the committee but may contribute to discussions. However, issues may be decided by the Executive alone when authority to do so is specifically delegated by the committee.

The committee formulates rules for the series and reviews the conduct of events to ensure they conform to the overall concept of club level rallying.

#### (i) Executive Positions

##### Series Co-ordinator

The Series Co-ordinator's function is to ensure the series is correctly administered and meets the needs of the competitors. The Co-ordinator schedules committee meetings as appropriate and ensures correct meeting procedures are followed. The Co-ordinator may delegate responsibility for specific tasks to appropriate members of the committee as necessary.

##### Secretary

The Secretary is responsible for committee correspondence, meeting minutes, meeting agendas (in consultation with the Series Co-ordinator) and communication between relevant parties; committee members, executive officers and event directors. The Secretary co-ordinates the preparation, dissemination and administration of series rules in consultation with the committee and other members of the executive.

##### Treasurer

The Treasurer administers the funds which comprise of club membership and trophy fund charges as levied by the committee. At each committee meeting the Treasurer provides a detailed report of revenue and expenditure and the current financial balance of the VCRS bank account. Any major expenditure from the VCRS account requires agreement from a majority of member clubs.

##### Rally Panel Delegate

The role of the Rally Panel Delegate is to represent the VCRS committee at the Victorian Rally Advisory Panel. Through the delegate, the committee can raise issues or concerns relating to the running of the series or to the sport in general.

**(ii) Executive Appointments**

Nominations are called for VCRS Executive positions at the end of each calendar year. The VCRS committee fills the positions from the nominations received or by appointment or ballot where necessary.

Should a position become vacant during the year, the above procedure will be repeated.

**Publicist**

The Series Publicist is appointed by the committee and is responsible for the regular distribution of event results and other pertinent series information to relevant media outlets, member clubs and other interested parties. It is the club delegates' responsibility to provide all relevant information to the Publicist to enable preparation and distribution of the results in an appropriate form.

**Junior Cup Coordinator**

The Junior Cup coordinator is responsible for the running of the Junior Cup component of the VCRS. This entails arranging sponsorship and the end of year awards for the VCRS Junior Cup and the organisation of developmental training days for Junior Cup entrants throughout the year. The development and maintenance of a registration system for Junior cup entries and the coordination of any other aspect of the running of the Junior Cup component of the VCRS in consultation with the VCRS committee.

**Competitor Relations Officer (CRO)**

The principle duty of the CRO is to be the intermediary between competitors and the Clerk of Course/Stewards. The CRO must have a clear understanding of these regulations and the event Regulations. He/she may attend the Stewards meetings in order to keep abreast of all the decisions taken. The CRO should be at all times sympathetic towards competitors at all times and assist wherever possible

**(iii) Committee Procedure****Meetings**

The committee shall meet approximately monthly throughout the year to ensure the appropriate administration of the series.

A meeting schedule should ideally be established at the beginning of the year (having regard to the Rally Calendar and other relevant dates – eg public holidays) so that delegates have maximum opportunity to plan their attendance.

**Quorum.**

The quorum for a committee meeting shall be 50% of the club delegates including at least one member of the Executive.

In the event that a quorum for a scheduled meeting has not been achieved by fifteen minutes past the designated starting time, the meeting will be declared lapsed and business items will be carried over to the next scheduled meeting.

If, prior to a scheduled meeting, the Secretary is in receipt of sufficient apologies to indicate that a quorum will not or is highly unlikely to be achieved, the meeting may be cancelled and all delegates notified provided it is practical to do so.

## 1. Series Regulations

### 1.1 Precedence

These regulations shall be read in conjunction with Supplementary Regulations for events in the Series but shall take priority in areas of conflict unless determined otherwise by the Series Co-ordinator. These rules shall take effect from 16/03/2018 and shall apply until rescinded or amended by the VCRS Committee.

The events shall be run under the NCR of CAMS Limited, the NRC and the current Victorian Rally Bulletin. The rules as laid out herein shall not conflict with the above. These rules have been compiled by the clubs involved to provide guidelines for the VCRS to maintain a uniform, fair and just series for the benefit of all competitors.

If events do not comply with the published Victorian Club Rally Series Regulations for the given year of the proposed event, the Victorian Club Rally Series Committee reserves the right to withdraw the VCRS status of the event at any time.

### 1.2 Changes

These rules can only be changed (apart from clarifications or corrections) by a vote of club delegates after a 12 week "Notification to clubs" period from a motion being proposed. Notification of motion is to be sent to member club secretaries via mail or email at the earliest opportunity. After such notification period, the motion is to be voted upon. Changes to the Series Rules can be made retrospective to the date of the motion; however this must be detailed in motion.

## 2. Events

### 2.1 Number of Events

The Series shall consist of four (4) to nine (9) events, decided in the preceding year by the Series Organising Committee.

### 2.2 Conditions for Uncontested Series

Less than four (4) events shall not constitute a Series. In such instance the Series shall be declared as "**NOT CONTESTED**" for that year.

### 2.3 Navigational Content

2.3.1 Events should comprise a minimum of 50% night time running where possible.

2.3.2 The A-B timing system should be used where the event is not piggy-backed to an A-A timed event.

2.3.3. Reconnaissance and/or Pace Noting **MUST NOT** be used in a VCRS event

On all competitive stages the roads are to be fully closed (including navigational sections) as per the VRB Part B Section "Closed Road Conditions"

### 2.4 Competitive Distance

Competitive distance is at the discretion of the Clerk of Course. A minimum of 100km and a maximum of 160km are recommended for each event in the Series. Clerks of Course should be cognisant of the demand made on event officials and attempt to ensure all officials are able to be released at a reasonable time, preferably no later than 3am

## 2.5 Supplementary and Further Regulations

### 2.5.1 Supplementary Regulations

A standard set of Supplementary Regulations and entry form are available and shall be used with minimal modification for all events which will cause minimal delays with the CAMS Limited approval process.

Any proposed modification to the NCRs or the NRC (which must be included in the Supp Regs) shall be discussed with the committee as early as possible in the planning phase and in any case prior to the Supp Regs being submitted for CAMS approval.

Supplementary Regulations sent to CAMS for approval shall be sent to the VCRS co-ordinator at the same time.

A soft copy of approved Supplementary Regulations must first be sent to the VicRally web site moderator before distribution by any other means (including direct email to competitors) and may in addition be published on other rallying related sites and/or be made available in hard copy.

### 2.5.2 Further Regulations

The required minimum content of Further Regulation is set out in clause 9.

Draft Further regulations sent to CAMS for approval shall also be sent to the Series Co-ordinator at the same time

Soft copy Further Regulations shall be sent to the VicRally web site moderator ASAP after the ballot and no later than 6:00pm on the Monday before the event. A soft copy of the Further Regulations shall also be sent to the Series Co-ordinator in

## 2.6 Issuing of route instructions.

### 2.6.1

Route Instructions are not to be issued until all documentation for the crew has been completed. A separate queue for documentation is recommended.

### 2.6.2

Documentation shall be provided at the start location of the event no more than 4 hours before the start of the competition.

### 2.6.3

Route Instructions are to be made available at least two hours before the first car is due to leave in any order. (See clause 2.6.1)

### 2.6.4

The issuing of route instructions shall be provided at the start location of the event no more than 4 hours before the start of the competition.

### 2.6.5

It is a requirement for all Route Instructions to include an Incident Report & Withdrawal Slip

### 2.6.6

All cautions included in the Route Instructions on either Route Chart or Navigational sections must be marked with caution boards

## 2.7 Competitor Relations Officer

Event organisers are strongly encouraged to utilise the services of a CRO either from their own club or the series CRO (if available).

### 2.8 Protests

In the event of a protest being received, the Clerk of Course shall advise all competitors within 72 hours of receipt of the protest.

### 2.9 Vehicle Tracking

Clerks of Course are strongly advised to utilise a system of "Take Forward" vehicle tracking whereby the numbers of the preceding two cars are written on the back of a crew's road card prior to them starting a competitive stage. These numbers should be checked by the finish control at the end of that stage to confirm that both cars listed have arrived or are otherwise accounted for (eg sighted by following crew with "OK" board out). Soft copy templates for printing road cards to support this system are available from the VCRS Secretary.

### 3. Eligibility

#### 3.1 Clubs

The member clubs are as follows:

- Ballarat Light Car Club (BLCC)
- Car Club of the Royal Melbourne Institute of Technology (CCRMIT)
- Cerberus Car Club Inc (CerbCC)
- Ford Four Car Club (FFCC)
- Historic Rally Association (HRA)
- Kyneton Car Club (KCC)
- Melbourne University Car Club Inc (MUCC)
- Melton Motor Sports Club (MMSB)
- North Eastern Car Club Inc (NECC)
- Nissan Car Club of Australia Inc (NCCA)
- Pakenham Auto Club (PAC)
- Western District Car Club (WDCC)

#### 3.2 Crew

##### 3.2.1

The Series is open to State Recognised (Grade B), Recognised Clubman (Grade C), Clubman (Grade D), Novice (Grade E) and Rookie (Grade F) drivers and navigators. Note that where the non-driving crew member has been graded as both “navigator” and “co-driver”, their navigator grading shall be given and used.

##### 3.2.2

Crews which do not comply with 3.2.1 may participate in VCRS events provided that field vacancies permit, but will be ineligible for event awards or series points.

## 3.2.5

For the purpose of acceptance of entries, allocation of reserved places, scoring of series points and eligibility for event awards, crews shall be classified as follows

Crew Type	Criteria	Eligible for Reserved Places	Eligible for points	Eligible for awards	Eligible for Club points
Full VCRS (Points)	Both crew members must be current financial members of VCRS clubs, nominate for VCRS points and be eligible for points i.e. Grade B or lower	Yes	Yes	Yes	Yes
Full VCRS (Non points)	Both crew members must be current financial members of VCRS clubs but do not nominate for VCRS points.	Yes	No	Yes	Yes
Full VCRS (Ineligible)	Both crew members must be current financial members of VCRS clubs but are not eligible to gain VCRS points. e.g. Grade A	No	No	No	No
Part VCRS	One crew member is a current financial member of a VCRS club.	No	No	Yes	Yes
Non VCRS	Neither crew member is a current financial member of a VCRS club.	No	No	No	No

It is the responsibility of crew members to prove currency of their membership to the Event Clerk of Course

\*Full VCRS crews that nominate not to receive VCRS points on an event entry form are deemed to be ineligible for series points in any category for that event, but are still eligible for event awards

## 3.2.6

Deleted 2013

## 3.2.7

A **Rookie** (Grade F) designation shall apply to Drivers and Navigators who have not completed 5 Rallies or Trials at any level. Rookie competitors are scored as Novices for Series points and awards. The ruling of the Series Scorer shall be final with respect to validating Rookie status.

## 3.2.8

Deleted 2015



### 3.3 Vehicles

#### 3.3.1

To be eligible to enter VCRS events and score series points, vehicles must comply with one of the following CAMS recognised categories:

<b>Designation</b>	<b>Definition</b>
PRC	Group 3C Production Rally Cars
Group N	FIA Group N
HRC	Historic Rally Cars categories 1 & 2
Cross Country	Road Registered 4WD vehicles that comply with Groups A0, A1, or A2 of the CAMS Cross Country Rally Standing Technical Regulations
CRC	Classic Rally Cars and Club Rally Cars

#### 3.3.2

The following vehicle classes shall apply for the Series:

- Class A up to and including 1400cc
- Class B over 1400cc, up to and including 1600cc
- Class C over 1600cc, up to and including 2000cc
- Class D Over 2000cc 2 wheel drive
- Class E Over 2000cc 4 wheel drive

***Note: Capacity is multiplied by a factor of 1.7 for forced induction (turbo chargers etc.) and by a factor of 1.8 for rotary powered cars. Competitors are to ensure these factors are applied if necessary when nominating a class upon entry.***

#### 3.3.3

All vehicles competing in VCRS events must have Roll Over Protection complying with “Schedule J” as defined in the current CAMS Manual.

#### 3.3.4

VCRS Junior Cup – Eligible Vehicles

1. An eligible VCRS Junior Cup vehicle must be a naturally aspirated vehicle of no more than six cylinders within the classes of A, B, C or D as listed in 3.3.2.
2. Competitors shall also note and comply with 3.3.6 as appropriate.

#### 3.3.5

All vehicles competing in VCRS events must be fitted with a throttle return mechanism in accordance with Schedule B, Clause 7 of the CAMS Manual.

#### 3.3.6

##### **Vehicle Restrictions – Probationary Licence Holders.**

VicRoads rules prohibit or restrict Probationary Licence holders from driving “high powered” cars that appear as “Banned” or “Application Required” on a database accessible from the VicRoads web site (ref <https://www.vicroads.vic.gov.au/licences/your-ps/prohibited-vehicles-for-p-plate-drivers>) as well as *any* vehicle that has had the engine modified so as to improve its performance.

The above notwithstanding, the VRP has an agreement in place with VicRoads and DELWP to allow such banned/restricted vehicles to be driven on Closed Roads by a Probationary Licence holder with the requirement that they shall be accompanied by a fully licenced driver (co-driver) who shall drive the vehicle on all non-closed transport/liaison stages. [Reference VRB when updated]

3.3.7

**Numbers and Number Patches**

Car numbering for VCRS events shall use sequential door numbers (in black) in accordance with NCR Schedule K on a (minimum) K1 sized background in white.

Competitors shall ensure that a door patch complying with this requirement is made available.

For the avoidance of doubt, this requirement shall be included in the supp regs for each VCRS event.

### 3.4 Apparel

#### 3.4.1 Helmets

No person may participate in any competitive section without wearing a helmet which complies with the standards and conditions in Schedule D of the CAMS Manual of Motor Sport. Penalty for non-compliance will be exclusion from the event.

#### 3.4.2 Driving Suits.

All crews shall wear Flame-Retardant Overalls complying with Clause 3.3 C of Schedule D (Apparel) of the CAMS Manual of Motor Sport.

An exception shall be made for Grade F (“Rookie”) crews who shall comply with Clause 3.3 D as a minimum, however such crews are strongly advised to adopt Overalls in compliance with Clause 3.3 C as soon as is practicable.

## 4. Awards

### 4.1 Series Awards

#### 4.1.1 Determination

Series awards for the VCRS shall be determined by the aggregate of points scored for event performances as per rule 5.

#### 4.1.2 Minimum Awards

The minimum awards to crew members for the VCRS shall be trophies, awarded as follows:

- |                |   |                      |
|----------------|---|----------------------|
| • Outright     | 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> | Driver and Navigator |
| • 2WD          | 1 <sup>st</sup> and 2 <sup>nd</sup>                   | Driver and Navigator |
| • Junior Cup   | 1 <sup>st</sup> and 2 <sup>nd</sup>                   | Driver and Navigator |
| • Novice       | 1 <sup>st</sup> and 2 <sup>nd</sup>                   | Driver and Navigator |
| • Class Awards | 1 <sup>st</sup> and 2 <sup>nd</sup>                   | Driver and Navigator |
| • Senior Cup   | 1 <sup>st</sup> and 2 <sup>nd</sup>                   | Driver and Navigator |

save that for Class Awards, trophies for 2<sup>nd</sup> shall only be awarded if there are more than four eligible competitors.

#### 4.1.3 Eligibility for Novice Award

To be eligible for Novice awards, both crew members must be Grade E or F competitors in accordance with the Victorian Rally Bulletin grading criteria.

#### 4.1.4 Champion Club Award

There shall be a series award for “**Champion Club**” for the Series. Each crew member of a VCRS club will nominate a member club on their entry form for the allocation of club points. The crew member shall be a financial member of the nominated club. All competitors will receive club points for the VCRS club nominated on the entry form whether nominating for individual points or not.

#### 4.1.5 Series Not Contested

No series awards shall be made for a Series declared as “**Not contested**”.

#### 4.1.6 Class Awards

Series class awards will be presented regardless of the number of competitors competing throughout the year.

#### 4.1.7 Senior Cup – Crew Eligibility

To be eligible for senior cup points the combined age of both crew members and the vehicle must equal or exceed 120 years. Both crew members must be at least 40 years old as of the first of February of that year of competition. The age of the vehicle will be determined by the year of manufacture on the registration label or other means deemed acceptable by the series coordinator. The crew must request Senior Cup on the event entry form for the first Round of the VCRS that the team contests in any given year.

#### 4.1.8 Series Registration and Eligibility for Series Awards

1. Crew series registration will be automatic when entering a VCRS event (subject to 3 below)
2. Any crew member wishing to **not** register for the year must do so at the first round they contest for the year either using the check box on the Entry Form or by other method provided by the organiser of that event.
3. Once more than 50% of the calendared VCRS Rounds have been run within a year, no new crew Registrations will be accepted. Any crew member not registered will not be eligible for series points, but will be eligible for event awards and points towards the annual Champion Club Award.
4. Event Organisers shall indicate on all lists of competitors and results those crew members that are **not** registering for points in the VCRS for that Event.
5. Only registered crew members can opt into the Junior Cup and Senior Cup competitions.

To be eligible for any individual series award, competitors must enter and start at least 50% of the VCRS events in that year (i.e. if 6 series events held, 3 or more events must be started. If 5 events held, 3 or more must be started). If any competitor is made ineligible for a series award by this rule the award in question will be presented to the next eligible competitor.

#### 4.1.9 VCRS Junior Cup – Crew Eligibility

1. To be eligible for VCRS Junior Cup Driver awards the driver must be under 25 years of age as of the first of February of that year of competition.
2. To be eligible for VCRS Junior Cup Navigator awards the Navigator must be under 25 years of age as of the first of February of that year of competition.
3. Must not have won the VCRS Junior Cup in their respective roles previously.
4. Potential Junior Cup Competitors must request to be included for points on the entry form for the first Round of the VCRS that they contest in any given year that they are eligible.

(Note that the driver and navigator need not be teamed together or compete with another VCRS Junior Cup registered competitor).

#### 4.2 Event Awards

##### 4.2.1 Minimum Event Awards

The minimum event awards will be as for 4.1.2, except for 2<sup>nd</sup> class, 2<sup>nd</sup> VCRS Junior Cup and 1<sup>st</sup> VCRS Senior Cup awards, which the Event Clerk of Course can elect not to award.

##### 4.2.2 Additional Event Awards

Additional event awards may be made at the discretion of individual Event Clerk of Course.

## 5. Series Points Scoring System

### 5.1 Individual Points Awarded

#### 5.1.1 All competitions use the following points scale:

**30, 25, 22, 20, 18, 16, 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2, 1** for the first 20 eligible & registered place getters. Driver and Navigator from a crew may score different points if only one is registered.

#### 5.1.2 Outright

Points may be awarded to drivers and navigators for outright placings as per 5.1.1.

#### 5.1.3 Two Wheel Drive

Points may be awarded to drivers and navigators of two wheel drive vehicles for placings per 5.1.1, regardless of outright placing.

#### 5.1.4 VCRS Junior Cup

Registered VCRS Junior Cup drivers and navigators who tick the relevant box on the event entry form may be awarded points as per 5.1.1 in their respective roles, regardless of outright placing.

#### 5.1.5 Novice

Points may be awarded to novice drivers and navigators for novice placing per event as per 5.1.1, regardless of outright placing.

#### 5.1.6 Class

Points may be awarded to drivers and navigators in each vehicle class (refer to rule 3.3.2) as per 5.1.1.

#### 5.1.7 VCRS Senior Cup

Points may be awarded to drivers and navigators eligible for senior cup points (refer to rule 4.1.7) for placing per event as per 5.1.1, regardless of outright placing.

### 5.2 Club points

Club points may be awarded to eligible club entries only, for each event as follows:

<b>O/R Position:</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup> .....70<sup>th</sup></b>
<b>Points:</b>	<b>70</b>	<b>69</b>	<b>68</b>	<b>67 ..... 1</b>

Scores registered by the highest three eligible drivers and the highest three eligible navigators from each club shall count towards series points for the series **Champion Club** award. (Refer table 3.2.5)

### 5.3 Dropped Rounds

#### 5.3.1

Points scored in all events shall count towards determining the **Champion Club** award.

#### 5.3.2

For crew awards (Series, Two wheel drive, Junior Cup, Novice, Senior Cup and Vehicle Class), points from a specified number of events shall count as follows:

<b>Rounds Conducted</b>	<b>Dropped Rounds</b>	<b>Rounds Which Count</b>
<b>1</b>	<b>Series Not Contested</b>	
<b>2</b>	<b>Series Not Contested</b>	
<b>3</b>	<b>Series Not Contested</b>	
<b>4</b>	<b>0</b>	<b>4</b>
<b>5</b>	<b>0</b>	<b>5</b>
<b>6</b>	<b>1</b>	<b>5</b>
<b>7</b>	<b>1</b>	<b>6</b>

8	2	6
9	2	7

#### 5.4 Series Scorer

##### 5.4.1

A Series Scorer shall be appointed responsible for maintaining official series point's tallies.

##### 5.4.2

Clerks of Course shall ensure event results are forwarded to the Series Scorer and the Series Co-ordinator **within 7 days** of the event and any subsequent amended results that may be issued. Clerks of Course must also confirm with the Series Scorer that Crew Grading are correct before Results are declared Final.

##### 5.4.3

Clerks of Course are reminded of the requirement under the NCRs to ensure that provisional results are made final after the period for protests has expired. Publication of final results on [www.vicrally.com.au](http://www.vicrally.com.au) is an acceptable form of finalisation. Scoring shall be on the basis of final event results including crew grades, nominated clubs etc as per each event's finalised results.

## 5.5 Compensatory points

### 5.5.1 VCRS Competitors as key VCRS Event Officials

A series competitor who is a key official for any VCRS event shall be eligible for points equivalent to a win outright, class and grade for that event. This can be done once per year. To receive points allocation, competitors must apply in writing to the VCRS committee for approval prior to the round for which they wish to gain points. Points will be allocated subject to approval.

### 5.5.2 VCRS Competitors in combined VCRS/VRC events

Where a VCRS event is combined with a VRC event, provision is made for a VCRS competitor who also competes in the VRC *in a different role* to apply for VCRS Compensatory Points in any such combined VRC / VCRS event. (ie. they are normally a Navigator in the VCRS and a driver in the VRC, or Driver in the VCRS and Co-Driver in the VRC)

- a. To apply for Compensatory Points a competitor must:
  1. Apply in writing to the VCRS Committee a minimum of 6 weeks prior to the combined event stating they wish to receive compensatory points for that event towards awards in that year's VCRS.
  2. They must show that the combined Event results in them being unable to score points in the VCRS Event.
  
- b. Calculation and allocation of compensatory points:
  1. A competitor may receive compensatory points for only one vehicle class and the class must be nominated at the time of applying for compensatory points.
  2. The names of any persons approved to receive compensatory points must be published in the event's Further Regulations.
  3. The compensatory points awarded shall be calculated by dividing total points scored by the total number of VCRS events the competitor could have competed in (excluding the combined event(s)). This shall include events that the competitor did not enter. It shall not include dropped rounds.
  4. Points shall be awarded in all classifications that the person is eligible for.

Note: The application of this Clause means that the compensatory points may change if the person has results later in the year that differ from their average to date.

Examples:

1. Calculation of the average shall include events that the competitor could have entered but didn't:

If there are 5 VCRS events in the year, and one is a combined VRC / VCRS, the compensatory points for the combined event are calculated by taking the competitor's total point score in the four VCRS-only events and dividing by 4. This is even if the competitor only competed in 3 or fewer of them.

2. The calculated 'average' shall **not** include dropped rounds

In a 7 Round VCRS, where competitors drop their worst round => 6scored rounds. If there was one combined event in that series then the compensatory points would be the total point-score (less the dropped round) divided by the 5 'scored' non-combined rounds.



## 6. Entries

### 6.1 Receipt of Entries

#### 6.1.1

Event secretaries shall record the time and date of receipt of all entries.

#### 6.1.2

Up until one week prior to scrutiny only entries from Full VCRS crews shall be accepted, in strict order of receipt.

#### 6.1.3

At one week prior to scrutiny, if field vacancies remain, they shall be allocated to Part VCRS crews in strict order of receipt

If any further field vacancies exist they shall then be allocated to non-VCRS crews in order of receipt.

#### 6.1.4

Between one week prior to scrutiny and close of entries, entries shall be accepted strictly in order of receipt irrespective of the crew type (ie Full, Part or Non VCRS).

#### 6.1.5

Acceptance of entries as per 6.1.2, 6.1.3 and 6.1.4 shall be subject to constraints of the maximum field size. Clerks of Course, at their discretion, may accept “reserve” entries above the maximum field size strictly in accordance with these rules.

#### 6.1.6

Clerks of Course shall check their entry list with the Series Scorer prior to publication to confirm the status of crews registered/not registered to score points both for the series and for specific categories (ie Junior and Senior cup).

### 6.2 Entry Fees

The entry fee for all events shall be \$350 for entries received prior to the ballot for starting order. Entries received after the ballot shall be \$400.

### 6.3 Refunds

#### 6.3.1

For entries withdrawn prior to the event, the minimum refund shall be as follows:

Prior to official scrutiny	100%
Following rejection at scrutiny	100%
Following rejection by Organisers	100%
After scrutiny	50%

#### 6.3.2

As per **NCR 59 - Cancellation due to Force Majeure** will have a minimum refund of 75%. (This is to cover administration expenses incurred by the event organisers).

## 6.4 Starting Order

### 6.4.1

Starting order for events shall be determined by reference to the Victorian seeding list as maintained by VRP with the fastest crew starting first and remaining crews in order according to their position on the seeding list.

Clerks of Course shall obtain a current seeding list from the VRP no more than two weeks prior to their event to use in determining starting order

### 6.4.2

Notwithstanding the above, the Clerk of Course shall be allowed to exercise their discretion in determining an appropriate starting position where:

- A driver has entered in a vehicle materially different from the one that was used to establish their seeding position. (E.g. changed from an Excel to a WRX or vica-versa).
- A driver/crew does not appear on the seeding list, due to either being new to the sport or due to having been absent from the sport for a period of time,

In exercising their discretion, the Clerk of Course is advised to give regard to the vehicle entered, the driver's grade, prior experience of the crew (possibly in other motor-sport disciplines) and any other information that is relevant to the decision.

### 6.4.3

The method of determining starting order may be varied, subject to the approval of the VCRS committee and the Victorian Rally Panel.

### 6.4.4

Deleted 2016

## 6.5 Entry Form

The VCRS Standard entry form shall be used.

A soft copy of the entry form is available from the VCRS Secretary.

## 7. VCRS Expenses

### 7.1 Levies and Fees

To provide for series award trophies, presentation facilities and Series administration expenses, the committee shall collect levies from member clubs as follows:

Trophy Fund **\$10** for each entry starting each event (payable within 14 days of the event).

Series Affiliation: **\$50** per annum from each member club.

Honour Board: **\$20** per annum from each member club

Where a Series Sponsor is providing monetary support on a per-event basis, the committee will receive the sponsorship funds direct from the Sponsor, deduct the Trophy levy and forward the remainder to the organising club following each event.

### 7.2 Affiliation Requirements

A club's affiliation with the VCRS will cease if

- series affiliation fees are still outstanding 12 months after the initial invoice, and/or
- the club is unrepresented without apology at 3 or more VCRS committee meetings in any calendar year

### 7.3 Accounts

An account with a recognised financial institution shall be maintained by the committee (and administered by the Treasurer) for receipt of these funds and to provide resources for the administration of the Series.

The accounts shall have two committee members as signatories (typically the Treasurer and Co-ordinator or Secretary) and both shall be required to sign withdrawals and cheques

### 7.4 Distribution of funds in event of Series Discontinuance

Should the Series be discontinued, any residual funds will be distributed as the existing committee sees fit. Submissions will be sought from each of the member clubs regarding utilisation of residual funds. Preference should be given to proposals that directly benefit club level rallying.

## 8. Variation to Regulations

### 8.1

Any request to vary these regulations must be made in writing to the Series Co-ordinator.

### 8.2

Events may be exempted from rules 2.3.1 and 6.2 after application to the VCRS committee.

## 9. Further Regulations

The minimum requirements for all event Further Regulations are:

- Must be ratified by CAMS
- Start number and time
- Start, Finish and Main Service Locations
- Transport Distance
- Number of Services
- Distance to Service
- Time allowed at each Service
- Distance Service Crews shall travel
- Change of Surface, e.g. bitumen

## 10. Series Sponsor

Where series sponsorship is secured, the following are the minimum provisions that shall be made by event organisers in regard to promotion and advertising for the series sponsor.

### 10.1 Advertising in Supp Regs

A full page ad is to be placed in Supplementary Regulations for each VCRS round

### 10.2 Advertising on Supp Regs Cover

A 1/4 page ad is to be placed on the front cover of the Supplementary Regulations for each VCRS round

### 10.3 Competing Cars to carry Sponsor's Stickers

Each car entered in any event in the series must carry on each front door the series sponsor sticker (supplied)

### 10.4 Sponsor's Sticker Location

The location to be the front edge of the door square, and level with the top edge of the door square (as per diagram Appendix 2)

### 10.5 Payment required in Lieu of displaying Sponsor's Stickers

Entrants may elect to pay an additional \$200 per event if they do not wish to carry signage

### 10.6 Sponsor's Banner

The series sponsor banner is to be displayed in a prominent location at the Event Start

## 11. Crew Briefing

It is a requirement for each event to conduct a crew briefing.

The Crew Briefing shall be conducted at the start location of the event no more than 2 hours before the start of the event.

A recommended agenda for the briefing shall include:

- Display / explain all boards being used
- Answer any questions
- Notify of amendments
- Identify the CRO for the event
- Identify the Stewards for the event

It is the Clerk of Course's responsibility to ensure suitable venue and audible voice for the briefing (Public Address System if available/appropriate. A PA system is available from Michael Loxton free of charge)

## 12. Notes

A copy of the Series Committee membership, events schedule and a register of Event Clerks of Course are available on application to the Series Secretary.

## Document History

<b>Version</b>	<b>Date</b>	<b>Changes</b>	<b>By</b>
2009 1.0	23 March 2009	<ul style="list-style-type: none"> <li>• New Issue Approved by VRAP &amp; VSC</li> </ul>	MJS
2009 1.1	13 May 2009	<ul style="list-style-type: none"> <li>• Clause 3.2.5 updated and new columns added to table to clarify the application of Clause 3.2.4 in acceptance of entries and allocation of reserved places.</li> <li>• Document History table added.</li> </ul>	MJS
2010 1.0	17 Feb 2010	<ul style="list-style-type: none"> <li>• General update to 2010</li> <li>• Clause 1 – formatting changes for clarity and 3<sup>rd</sup> paragraph added regarding compliance with rules.</li> <li>• Clause 2.5 split into 2.5.1 and 2.5.2 for Supps &amp; Furthers. Requirement to send draft and final Supps and Furthers to the Series Co-ordinator added.</li> <li>• Clause 2.5.1 – requirement to send Supp Regs to the VicRally web site clarified.</li> <li>• Clause 2.6.1 – Paragraph added clarifying requirements for timing and location of documentation</li> <li>• Clause 2.6.2 – Paragraph added clarifying requirements for timing and location of issuing of route instructions.</li> <li>• Clause 3.3.1 – Changed eligibility for “Off Road”/Cross Country Rally vehicles.</li> <li>• Clause 3.4 – Amended to broaden reference to terms of Schedule D for helmets.</li> <li>• Clause 5.4.3 added regarding finalisation of results.</li> <li>• Clause 7.1 - \$10 late fee deleted.</li> <li>• Clause 11 – Paragraph added setting out the required timing and location of the Crew Briefing</li> </ul>	MJS
2011 1.0	10 Feb 2011	<ul style="list-style-type: none"> <li>• General update to 2011.</li> <li>• Clause 3.3.1 revised for clarity and to incorporate both “CRC” categories.</li> <li>• Clause 3.3.5 Added regarding throttle return springs with reference to relevant clause in CAMS manual.</li> <li>• Clause 5.1.5 changed to make point scoring for class awards consistent with other awards.</li> <li>• Clause 5.2 updated for clarity and to reflect actual application in previous years</li> <li>• Clause 6.1.2, 6.1.3, 6.1.4 Revised to specify new acceptance of entries process.</li> <li>• Clause 6.2 - Entry fee increased as per decision at January 2011 VCRS Committee meeting.</li> <li>• Approved by VRAP</li> </ul>	MJS
2012 1.0	17 Feb 2012	<ul style="list-style-type: none"> <li>• General update to 2012.</li> <li>• Clause 6.2 - Entry fee increased to \$300/\$350 as per decision at November 2011 VCRS Committee meeting.</li> <li>• Clause 7.2 Affiliation fee returned to \$50p.a. (discounted to \$30 in previous years)</li> <li>• Approved by VRAP</li> </ul>	MJS

<b>Version</b>	<b>Date</b>	<b>Changes</b>	<b>By</b>
2013 1.0	17 Mar 2013	<ul style="list-style-type: none"> <li>• General update to 2013.</li> <li>• Clause 2.3.2: Reference to VRB updated</li> <li>• Clause 2.6.5: Reference to NRC corrected</li> <li>• Clause 3.1: Rover Scout Motorsport added</li> <li>• Clause 3.2.1: Amended to highlight that the non-driving crew-member is a <i>navigator</i> rather than a <i>co-driver</i> and the appropriate grading should be used.</li> <li>• Clause 3.2.6: Deleted – no longer required due to previous changes in acceptance of entries rules.</li> <li>• Clause 3.4: Re-titled re-numbered and expanded to include driving suit requirement (3.4.2).</li> <li>• Clause 5.4.3: Amended to highlight scoring of events based on final events results.</li> <li>• Clause 6.2: Entry fee increased to \$305/\$355</li> <li>• Clause 7.1: Trophy levy increased to \$10. Honour Board levy (\$20pa) added to cover cost of new board in ~5 year's time</li> <li>• Approved by VRAP</li> </ul>	MJS
2014 1.0	21 Feb 2014	<ul style="list-style-type: none"> <li>• General update to 2014.</li> <li>• Clause 3.3.1: Unrestricted forced induction PRC Cars exclusion added.</li> <li>• Clause 3.3.3: Reference to CAMS manual updated.</li> <li>• Clause 4.1.2: Condition for awarding 2<sup>nd</sup> place class trophies added.</li> </ul>	MJS
2015 1.0	14 Dec 2014	<ul style="list-style-type: none"> <li>• General update to 2015.</li> <li>• Unnecessary date references removed.</li> <li>• Section 1 – Updated to reflect new process for changing series regs.</li> <li>• Clause 2.7: CRO made optional (but recommended)</li> <li>• Clause 3.2.8 deleted as this is covered by the VRB, Part A – Clause 9.</li> <li>• Clause 3.3.1: removal of reference to Unrestricted forced induction 4WD PRC Cars (i.e. exclusion removed).</li> <li>• Section 4 – Awards: Sub section headings added.</li> <li>• Clause 4.1.7 and 4.1.9: “Registration” for Senior Cup and Junior Cup to be via indication on first entry form submitted for the year.</li> <li>• Clause 4.1.8: Series “Registration” rules added</li> <li>• Clause 9 – Further Regs ratification requirements amended.</li> <li>• Clause 11 – PA system availability noted.</li> <li>• Appendix 2 – record of winners heading added (to be populated).</li> </ul>	MJS

<b>Version</b>	<b>Date</b>	<b>Changes</b>	<b>By</b>
2016 1.0	29 Nov 2015	<ul style="list-style-type: none"> <li>• General update to 2016.</li> <li>• 2.3.2. Updated to correct reference to VRB (admin)</li> <li>• 2.9 Vehicle tracking added.</li> <li>• 3.1 RSM removed from list of eligible clubs. (ref 2015-2/010)</li> <li>• 3.2.2 Deleted with change to seeded starting order (ref 2015-9/004)</li> <li>• 3.3.1 Changed to include CRC cars for the series. (ref 2015-3/011) and to align with current CAMS treatment of Group N. (Admin).</li> <li>• 3.3.4 Changed to reference current Vic Roads regs (ref. new Clause 3.3.6)</li> <li>• 3.3.6 Added to set out current VicRoads regs and VRP agreement regarding vehicles for probationary licence holders.</li> <li>• 4.1.8 Series Registration rules changed to be “Opt-out” in lieu of “Opt-in” (Admin)</li> <li>• 6.1.2/6.1.4/6.1.4 Changed to accommodate the introduction of seeded starting order. (ref 2015-2/006)</li> <li>• 6.2 Entry Fee \$320/370 (to allow for road damage levy – ref 2015–9/004)</li> <li>• 6.4.1/6.4.2 Changed to introduce seeded starting order (in lieu of ballot within grades) and allow for CoC discretion (ref 2015-2/006)</li> <li>• 6.4.4 Deleted to align with change to seeded starting list.</li> <li>• 6.5 Clarify entry form use (admin)</li> <li>• 11. Updated to current steward of PA system.</li> </ul>	MJS
2017 1.0	16 Nov 2016	<ul style="list-style-type: none"> <li>• General update to 2017</li> <li>• 2.6.5 Clarify requirement to comply with substance of referenced NRC irrespective of event type.</li> <li>• 2.7.2: Delete obsolete reference to Rookie grade being used for starting order.</li> <li>• 4.1.7: Clarified cut-off date for eligibility.</li> <li>• 5.1.1/.2/.3/.4/.5/.6 Changed to extend points to 20<sup>th</sup> place. (ref 2016 – 9/003)</li> <li>• 5.5 Extend to 5.5.1 (VCRS Officials) and 5.5.2 (Competitors in combined events). (ref 2016 – 9/003)</li> <li>• 6.1.6: Added requirement for CoC to check entry list with Series Scorer. (ref 2016 – 9/006)</li> <li>• 6.4.1: Added requirement for CoC to obtain current seeding list. (ref 2016 – 9/006)</li> </ul>	MJS
2017 1.1	21 Jun 2017	<ul style="list-style-type: none"> <li>• Corrected clause numbering in section 5.5 (Admin)</li> <li>• Clause 3.3.7 added regarding number patches to make up for their removal from the VRB in 2013 (ref 2017 – 2/003)</li> </ul>	
2018 0.1	8 Nov 2017	<ul style="list-style-type: none"> <li>• General update to 2018</li> <li>• Added preliminary section (iii) Committee Procedure and defined Quorum. (ref 2017 - 6/002)</li> <li>• Update to highlight reference to 2017 NRC</li> </ul>	

		<ul style="list-style-type: none"> <li>• 2.6.5 Update reference to correct clause of 2017 NRC (ref 2017 – 8/003)</li> <li>• 3.2.3 Deleted due to duplication of 4.1.3 (ref – Admin)</li> <li>• 6.2 Entry Fee \$350/400 (Note: Not increased in 2016 – ref 2017–8/007)</li> </ul>	
2018.02	16 Mar 2018	<ul style="list-style-type: none"> <li>• Reverted 2017 NRC inclusion</li> <li>• 2.3 matched to Special Stage Rallies</li> <li>• 5.4.2 extra requirement of C of C</li> <li>• 5.1 made shorter, with no change of intent.</li> <li>• Removed previously deleted rules</li> </ul>	

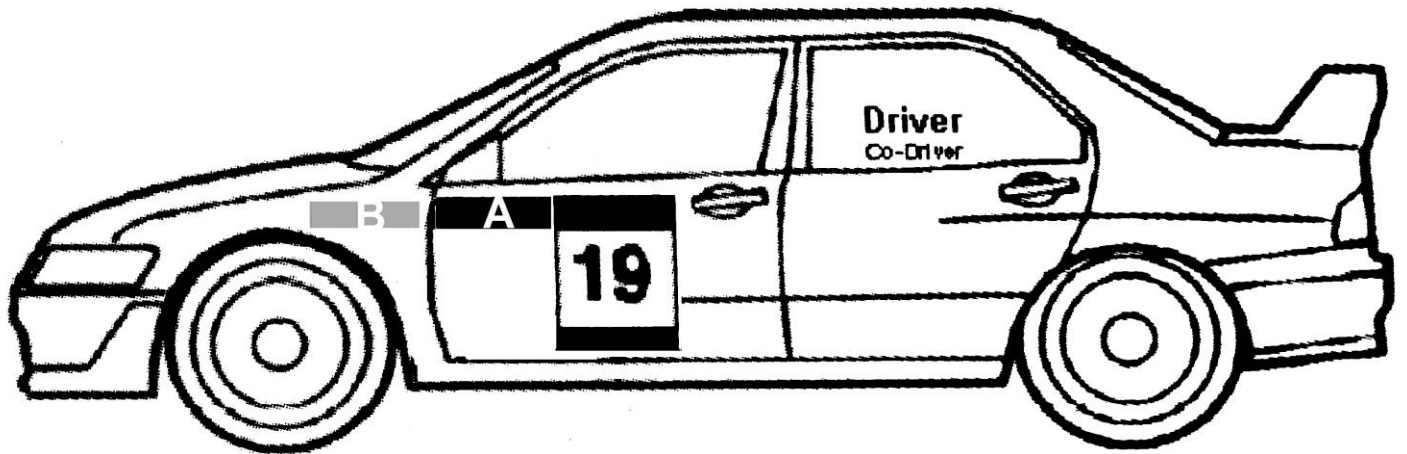


Appendices

Appendix 1 – Location for Series Sponsor's Sticker.

Appendix 2 – Record of series, class and category winners

## Appendix 1– Location for Series Sponsor’s Sticker



Note: Not to scale

A = Area reserved for Series Sponsor’s Sticker

B = Alternative location for Series Sponsor’s sticker if door is too small.

## Appendix 2– Record of series, class and category winners

					
YEAR	OUTRIGHT DRIVER	OUTRIGHT NAVIGATOR	NOVICE DRIVER	NOVICE NAVIGATOR	CHAMPION CLUB
1992	J Brann	M Cains	G Chenhall	D Chenhall	NCCA
1993	D Smart	J Brick	S Porter	S Fock	NCCA
1994	B Semmens	D Parry	M Unger	P King	FFCC
1995	K Cuttle	D Leoncini	A Taylor	S Freegard	FFCC
1996	D Smart	G Floyd	N Whiteley	P Whiteley	FFCC
1997	D Smart	R Smalley	B Miron	R Martin	CCC
1998	N Whiteley	P Whiteley	S Poore	M Birchall	CCRMIT
1999	A Hollole	S Dunbar	B Hayes	R Setford	NCCA
2000	D Crozier	G Floyd	K Lazdins	K Herman	NCCA
2001	G Edwards	R Smalley	L Garrioch	K Garrioch	NCCA
2002	D Snooks	D Johns	S Coutts-Smith	S Snooks	NCCA
2003	G Mammi	G Sheeran	F Apps	J Kelley	NCCA
2004	E Evans	M McAdam	G Wyatt	R Renahan	PAC
2005	G Mammi	G Sheeran	R Gill	L Bansagi	NCCA
2006	W Stewart	K Stewart	G Heywood	G Blum	PAC
2007	A Taylor	R Smalley	S Hudson	B Carney	NCCA
2008	A Taylor	R Smalley	B Crisp	S Mammi	NCCA
2009	A Bell	A Paterson	R Woollard	C Bolton	NCCA
2010	S Ellis	I Ellis	C Jay	E Corrales	HRA
2011	R Woollard	T Clark	A Kavanagh	T Ruessman	NCCA
2012	L Sytema	L Garrioch	C Hincks	M Shadwick	NCCA
2013	R Parry	L Garrioch	A Peart	S Armstrong	NCCA


  
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**Steve 1956-1999**

[Placeholder for more comprehensive table to follow....MJS 29-11-2015]