



Victorian Rally Advisory Panel

8:00pm / 08.02.2011 / CAMS Meeting Room

MINUTES

1. Attendees

Present:

Andrew Ormesher (AO)
Scott Spedding (SS)
Stuart Lawless (Sla)
Andrew Roseman (AR)
Steve Porter (SP)
John Roberts (JR)
Owen Polanski (OP)

CAMS Personnel

Nil

Observers/Visitors:

David Lambie (DL)

2. Opening / Welcome

The Chairman, AO declared the meeting open at 20:00 hours.

3. Apologies

Stuart Lister (SL)
Troy Bennett (TB)

4. Minutes of previous meeting

The minutes were circulated via email a week after the January meeting – no requests for amendments were received. Published to www.cams.com.au by Rob Dunt 07/02/2011.

5. Correspondence In

Who From	About	Comments
Alan Rowe	Requesting exemption from requirement to complete 5 rallies before driving a turbo vehicle in an event – hoping to compete in Bonnie Doon 2011 in a Nissan 200SX Turbo 2L.	<p>Approved – AO to advise Alan, and request he ‘drive accordingly’ for his first few events.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
Mark Hallowell	<p>Draft Stewards Roster for 2011 :-</p> <ul style="list-style-type: none"> • Yakkerboo – Alan Patterson, Alan Steuart • EGS – Alan Patterson, Barry Jorgensen • Bega – David Johns, NSW Steward • Nissan Nightmoves – Alan Patterson, Lynn Cuttle • GDMR – Alan Patterson, Mark Hallowell • Cooper Memorial – Alan Patterson, Wayne Roffey • Marysville Stages – Alan Patterson, Lynn Cuttle • Akademos – David Johns, Col Hardinge • Rally Victoria – David Johns, Col Hardinge • Alpine Rally – Bob Anderson, Mark Hallowell 	<p>AO to be Rally Panel Steward at the Eildon 1600 multi-club.</p> <p>Col Hardinge & Mark Hallowell to be Stewards at the Bonnie Doon multi-club.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
Darryn Snooks	ARCom Update – Just what is now publically available in the 2011 competitor briefing pack	<p>Discussion was held. Since changes are only for ARC, nothing for this panel.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
Kimberley O’Halloran	Nissan Nightmoves – requesting permission to run a 41km stage	<p>Approved – with note to Kim to request 2 SOS points throughout the stage, each with the ability to hold/stop the stage at the instruction of Rally HQ. Request to consider sufficient officials be present at the finish control in case of cars arriving simultaneously. 41km is sufficient to catch up to the car in front.</p> <p>Item closed – will not appear on March agenda or minutes.</p>

Gary Howard	Victorian Scrutiny Group Minutes	JR noted the scrutiny group are holding a regional workshop on April 10 th , and requested funding for catering for the day. Approved to be paid from the promotions fund. SS to organise payment when receipts are in. Item moved to 02/11-1 for future tracking.
Mark Hallowell	<p>OLT Observers – current list is :-</p> <ul style="list-style-type: none"> • Col Hardinge • Rob Dyer • Dave Lambie • Stuart Lister • Gerald Mammi • Andrew McCathie • Graeme Palmer • John Roberts • Jesse Robison • Sam Robison • Tom Robison • Graham Wallis • Graeme Wise • Nick Wright • Mark Hallowell • Keith Cuttle • Simon Evans <p>• Western District Observers -</p> <ul style="list-style-type: none"> • David Johns • Tim Guthrie • Doug Edwards <p>• North Eastern Observers -</p> <ul style="list-style-type: none"> • Jeff Whitten • Peter Whitten • Ralph Scalzo 	<p>Discussion noted that OLTs may be conducted at any Autocross – not just official rounds of VCAS.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
Peter Otzen	P plate drivers in rallies :- are we policing the VicRoads rules on what cars can be driven by a P plater?	<p>AO to discuss with Peter.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
David Milne	CAMS certificate of currency with regards to PLI – forwarded to DS&E as per their requirements.	<p>Sent as correspondence out to DS&E via SL.</p> <p>Item closed – will not appear on March agenda or minutes.</p>
Tristan Penhall	Requesting dispensation to compete in a rally in a vehicle with forced induction without having completed 5 rallies.	<p>Approved. AO to advise Tristan, and request he ‘drive accordingly’ for his first few events.</p> <p>Item closed – will not appear on March agenda or minutes.</p>

Steve Porter	Recommend that OLT's be conducted at <i>any</i> autocross, not just VCAS Autocross – some autocross tracks do not host VCAS rounds	As per previous correspondence in - discussion noted that OLTs may be conducted at any Autocross – not just official rounds of VCAS. Item closed – will not appear on March agenda or minutes.
Stuart Lister	Invoices for 2011 Vic Rally Calendar	SS has sent these to CAMS for issue. SS to follow up to ensure payment received and noted in the rally funds. Rolled into 01/11-9 for future tracking.
Rob Dunt	Brent Mackenzie – request for OLT at the Deniliquin round	Keith Cuttle to perform OLT. Item closed – will not appear on March agenda or minutes.
Chris Cordia	Requesting permission to modify his 1996 GC8 Subaru GX from AWD to RWD, to run in P3 in the 2011 series, <i>and score series points</i>	As per PRC 3.4(ii) of the CAMS manual, the number of driven road wheels may not be changed. AO to advise Chris.
Peter Otzen	Cross grading section in VRB – rewording recommendation	Consensus over Peter's rewording – AO to advise Alan Patterson for the next bulletin update. Item closed – will not appear on March agenda or minutes.
Nick Wright	Special Conditions for Yakkerboo Rally – run daylight fully route charted stages, and a reduction in Late Running Time to 30 minutes for those stages	Approved. AO to advise Nick Wright. Item closed - will not appear on March agenda or minutes.
Dave Gallacher	Suggesting to remove sections from the VRB – eg wildlife and individual police station contacts	Sent to Alan Patterson for consideration in next bulletin update. Item closed – will not appear on March agenda or minutes.
Ray Baker	Request to be recognised as a Victorian for the purposes of scoring the VRC for 2011	Approved. Advised to simply list Victorian address on entry forms, since he has one. Item closed – will not appear on March agenda or minutes.

Scott Spedding	2011 VRC Standing Regulations for approval (see attachment to the email)	Approved to go to VSCE for ratification. Moved to item 02/11-02 for future tracking.
Steve Porter	VCRS Series Rules for 2011	Panel brought up to date on changes. Thanks to SP for presenting. Item closed – will not appear on March agenda or minutes.

6. Matters Arising from Previous Minutes

Date	Item number	Item	Responsible	Status
01/11	1	Feb VRO proposed amendment to constitution – need to seek a response from all rally car clubs OTHER than the HRA (thanks for the input from Rob Cranston, received at Dec Panel Meeting)	AO	FFCC – no issue HRA – see Appendix A CCRMIT – no issue MUCC – no reply yet NECC – no reply yet NCCA – no reply yet WDCC – see Appendix A AO to put proposed amendments to Rick Hartmann to change the VRO constitution when all replies are in.
01/11	2	Jan SOP – David Lambie – how's it progressing, what support do you need from the Panel?	AO	AO to get DL a 'rally contact' at each state panel (sourced from CAMS) so we can understand what each state has in terms of unique requirements in regard to rally officiating. To be provided by Feb meeting.
		Jan		DL advised currently Club Chiefs cannot be a CoC at a road event. DL to take up with SOP that Club Chiefs SHOULD be able to undertake a CoC role, where supervised by an appropriate Event Checker. DL to report back in March.
		Feb		DL talking to Ross Runnalls about a national approach to rally officiating. DL to report back at March

				meeting.
01/11	4	Rally Panel Stewards report – consider altering to have more focused questions – David, you raised it, are you happy to put some thoughts on paper?	AO/DL	AO to get DL an electronic copy of the current report from Alan Patterson. DL to produce new version for VRAP to consider.
		Feb		DL not had time to look at the form. Report back at March meeting.
01/11	5	Mark Hallowell discussions with Trevor Woods and Jeff Whitten – Mark, how did these go?	AO	Mark did not manage to get in contact with either. Jeff has changed checker of his event to be SL, so non-issue. AO to ring Trevor Woods and advise he will remain event checker of 2011 Nissan Nightmoves – VRAP appoint a CAMS observer to the event, which will be the VRAP steward
				AO rang Trevor. Sorted. Item closed – will not appear on March agenda or minutes.
01/11	6	Rally Victoria – Scott, how did the discussion with Alan go around ambulance issues?	SS	Alan's issue with Ambulance Victoria at Rally Victoria was over a guarantee of service level, as demanded in the ARC Part 3 regulations. Therefore, it <i>should not</i> affect non-ARC events simply requesting normal coverage. SS to work with Geoff Becker to ensure this is the case. SS to report back at the February meeting
		Feb		Has not progressed. SS to report back at March meeting. SS did advise that all events that indicated they wanted to use MSR services are provisionally on MSR's calendar – however each event must still contact MSR to confirm their booking and individual

				requirements.
01/11	8	East Gippsland Stages – date change to the 14 th May	SL	East Gippsland Stages have requested an Event Date Change to the 14 th May due to local facility availability. SL has changed the calendar, and put in a request to DS&E to change the date.
		Feb		Date change has been approved by DS&E. Published. Item closed – will not appear on March agenda or minutes.
01/11	10	2010 VicRally Calendar – no sponsor invoices have been paid. Scott, how did you go getting copies of the invoices from CAMS to show that they were sent in the first place?	SS	DL advised from Mike Welsh that 2010 sponsors had paid their invoices. SS to ensure with CAMS that this money is reflected on the rally account balance sheet
		Feb		SS to chase up with CAMS
01/11	11	Insurance for rally equipment (radios, clocks etc) – Darryn, have you finalized a policy and got us an invoice?	SL/AO	DL advised (in talking to Ross Fraser) that a policy document had been received, but was incorrect. Sitting with Darryn Snooks to obtain a correct policy document. AO to find out from Darryn where this is at, SL to organise payment when it arrives
		Feb		In progress with Ross Fraser. AO to report back at March meeting.
02/11	01	Placeholder for correspondence in from JR for the May minutes (seeking reimbursement).	JR	
02/11	02	Placeholder for approval of VRC Standing Regulations from VSCE for the March minutes.	AO	

7. Reports (Commissions / Panels / CAMS Personnel – OR Information papers, Discussions papers, Decision Papers with copies attached to agenda)

- **ARCOM** – see publically available competitor pack on 2011 ARC available on www.rally.com.au
- **Board of CAMS** – nil to report for rally.
- **State Council** – extraordinary meeting to be held on the 1st of March for the board to present their taskforce findings to the Council and any interested CAMS member.
- **State Council Exec** – VRB for 2011 approved. Challenge set to ½ contents by 2012.
- **Rally Calendar** – Nil.
- **Supplementary Regulations** – TB absent to present a report, however AO believes we are all up to date.
- **Event Reports** – Nil.
- **Finances** – see item 01/11 - 9
- **Rally Scrutiny** – Minutes from most recent meeting noted. JR asked the panel to note that Drew Wilson is the Chairman, and on p44 of the VRB it lists the wrong email address for Drew – it should be wilson135@ozemail.com.au . The bulletin should also reflect that Steve Thompson and Frank Black are both Grade 2 scrutineers. The scrutiny panel also notes that there may be a supply issue with AFFF extinguishers, and will have this in mind when checking competitors for compliance with the new requirement for them at the first event this year.
- **Historic Events** – Nil to report.
- **VRC** – EGS date change noted. Honour Board has been updated.
- **VCRS** – Honour Board has been updated.
- **TRE/TRA's** – Nil to report.
- **Area Coordinators** – OP advises 2010 was a very quiet year as area coordinators 'coordinator'. OP has some updates to make to the Area Coordinators manual.
- **Rally Panel Stewards** – AO to cover Eildon 1600 (with Col Hardinge supervising) as AR will now be overseas at this time.

8. 01/11 – 5 – Event Checkers

Jan :-

VRAP will organise a briefing session for all 2011 Event Checkers to run through the roles and responsibilities of the position. In brief, it is to be the CAMS appointed representative to the event, and must be viewed as such. The role is not there to do large slabs of the events work for them – thus keeping the separation between 'author' and 'reviewer' of event documentation etc.

SL suggested that the VCRS Committee discuss amongst themselves trading Event Checkers across clubs to help share the load and potentially bring a fresh perspective to events.

An action for panel to encourage more experienced competitors to step into an Event Checker role as rallying rolls onwards.

Feb :-

Left for a month – lots of time spent on Corro In this month.

9. 01/11 – 9 – CAMS Funds

SS has engaged with CAMS to go through a reconciliation process between what the Panel expect to see in the funds reports, and what is actually being reported. SS has produced a spreadsheet with SL that shows each event, and what should have been paid into the accounts, and invoice and receipt numbers have been provided where known. CAMS have committed to complete the reconciliation and provide the results back to SS within 7 days. SS to present the status of this at the March meeting.

This item also serves as a placeholder to ensure the 2011 Calendar invoices are paid and recognised in the CAMS funds report.

10. 01/11 – 12 – Open Discussion

- i. What do you want to see this group achieve over 2011, and by 2014?
- ii. What do you personally want to work on in 2011?

TB – Streamline processes where possible –work to keep the sport stable in Victoria as it is now. No focus on rally promotion (VRCMG and VCRS groups do that). Make things easier for those who contribute to the sport where possible. Remain Supp Regs checker. Personally get to more events to help out.

DL – Continue current work with the State Officiating Panel.

SS – Get finances back in hand and produce an understandable balance sheet, preferably by working hand in hand with CAMS Accounts Payable. Define an audit process that will survive CAMS staff turnover. Promote the rally panel and the benefits of CAMS rally. Ensure event compliance standards (for example emails that went out to directors and checkers at the end of last year). RP plate scheme - Promote it. More open communication with rally people in general. Hancocks Plantation – it's the 10th anniversary, with no visible movement re access to those forests.

SL – Finances – provide all information SS needs to sort it out. Get other people in to help with responsibilities of Panel where required. Work for the sport to still be around in 2014. While rallying in Victoria is stable, it is a fine line between 'stable' and 'stagnating' – what can we do about that? Helping car clubs to find and engage new people to run events etc.

SLa – as required by SL.

AR – Special Projects. VicRally as a much better source of information and a better promoted and used resource. Panel Minutes – be more verbose, accessible, and promoted. Interested in RP Plate scheme, VRO funds management, Hancocks access.

SP – VCRS committee representative.

JR – focus on Finances, VicRally – (things such as Event Photos), and can we start these meetings at 8pm!

AO – Come to grips with the RP Scheme, and responsible stewardship of the panel. More open dialogue with rally fraternity. Support the panel members with their suggestions and interests as listed above. Education opportunities – SP reported that NCCA are considering again offering an 'introductory school' for new competitors.

Feb :-

This item is closed and will be removed from the March agenda and minutes, however the panel will use this feedback as a guide whilst planning ongoing tasks for the year.

11. 01/11 – 13 – Rally Permit Scheme

Two permit applications received this month (that AO is aware of). AO to chat to Leeham and bring himself up to speed on the scheme and its process.

General discussion around a desire to improve the scheme through 2011, and look at options that avoid the need for individuals to present to Vicroads Head Office in Kew to receive their plates. Also a suggestion that Rally Permit renewals are not sent out to competitors – however existing process suggests these should be sent by Vicroads to the VRAP Chair. AO to find out what actually happens.

SS reminded those present of the gravity of 'holding plates' – not dissimilar to the requirements around holding ammunition. Is it possible for plates to be distributed to major Vicroads regional offices, rather than VRAP holding them (if we move away from the centralised model)?

Panel to promote scheme more heavily amongst the competitor base in 2011, and encourage its uptake.

Feb :-

Two more applications in the past month. AO to sit down with Leeham and find a workable ongoing solution. AO to visit VicRoads with previous chair, Darryn Snooks, to get a handover and meet the responsible VicRoads person.

12. 01/11 – 14 – Roles on 2011 Rally Panel

As per the agenda :-

- Chairman & Secretary – Andrew Ormesher
- VRCMG - Scott Spedding
- VCRS – Steve Porter
- Historic Rallying – Stuart Lister
- VRSG – John Roberts
- Area Coordinators Rep – Stuart Lister (potentially Stuart Lawless?)
- Supp Regs Checker – Troy Bennett
- Event Reports – Alan Patterson, via Stuart Lister
- Finance – Scott Spedding
- Rally Calendar – Stuart Lister
- Bulletins & Gradings – Peter Otzen, via Stuart Lister
- Keeper of Equipment – Ross Fraser

We recognize Stuart Lister needs help reducing his personal workload – Stuart Lawless to assist.

Feb :-

These positions are listed in the VRB. The item is closed and will not appear on the March Agenda or Minutes.

13. 01/11 – 15 – 2011 Victorian Rally Bulletin

All present were provided with a hard copy of the draft bulletin to review. Points for SL to revise:

- Include Darryn Snooks (Victorian ARCOM rep) and David Lambie (SOP rep on behalf of VRAP) as people assisting the panel
- SS to provide SL with map overlay of areas for inclusion
- 3.1.2a – VCRS names need to be cross-checked. SP to provide info ASAP
- 3.1.38 – SS advised to remove explicit reference to VRC
- Page 1 – SP identified the VRAP Secretary email address is incorrect – please change to vrapsecretary@gmail.com

AO to liaise with David Bellenger about obtaining VSCE approval of the 2011 VRB.

Feb:-

Approval received from VSCE, item will be removed from the March Agenda and Minutes.

14. 01/11 – 16 – 2011 Victorian Rally Dinner

SL to organise a meeting next week with DL, SL, Golly, Matt Swan, SS, and others as required to define the running sheet for the evening – going to be a busy night with 10 service awards, 4 Hall of Fame awards, plus all the series and championship awards.

Feb :-

Dinner held. Sincere thanks to DL and his team. DL to hand over to Nadine Ormesher and Sam Robison to run next year. DL reported 122 attended, plus 22 there for the hall of fame and service awards. DL recommends to get the rally dinner into event Supp Regs as a promotional method. SS recommended to condense the awards, and provide other entertainment on the night – give non-award-winners a reason to go.

Item closed and will not appear on the March agenda or minutes. Will reappear at an appropriate time later in the year.

15. General Business

Nil. Getting late.

16. Other Business

Nil.

17. Close and Next Meeting

There being no further business, the Chairman closed the meeting at 11:00pm.

I have sighted these minutes and declare they are a true and accurate record of the meeting:

CHAIRMAN.....

DATE:

Next meeting: 8th March 2011 at 8pm, CAMS meeting room

Distribution to: Panel Members
Alan Patterson
David Lambie
Gary Howard (VRSG)
VSCE (David Bellenger)
Rob Dunt (CAMS)
Lewis White (CAMS)
VicRally (when reviewed and OK'd as accurate by panel members)